



Attention Coolidge School Parents:

We need your help. 2 class parents are needed per class. Responsibilities include:

- Being the liaison between teacher and parents
- Collecting class dues and verifying class email distribution list
- Organizing class parties
- Volunteering for a shift at the PTO Economy Shop(*new this year*)
- Attending monthly PTO meetings (A mix of daytime in person and evening zoom meetings)
(One class parent from each class expected to be at every PTO meeting)
- Attend class field trip(if applicable)
- Being the liaison between PTO and parents (assisting in getting volunteers for an event, sending an email to class with info from class parents heads)
- Creating class raffle baskets for a PTO event

If you are interested in being a Class Parent(K-4), YOU MUST complete steps 1 & 2 by the end of the day on Monday, September 11th

(*5th grade class parents will be chosen from the group of 5th grade reps.)

1. Register for the PTO

[Click here to register for the Coolidge PTO](#) Instructions are on the link. By registering for the PTO, you will be included in the Coolidge directory and receive a hard copy.

2. Submit your name for Class Parent Selection

[Click here to submit your name.](#) Information about the class parent selection process can be found [HERE](#)

3. Class Parent Selection & Class Parent Meeting

Class Parents will be selected by Wednesday, September 13th. Selected parents will receive an email notification by Wednesday evening confirming acceptance. Class Parent Meeting will be held on Thursday, September 14th in person after the PTO meeting and in the evening via zoom. First time class parents are required to attend one of these meetings.

Questions about Class Parents sign up or being a class parent? Please email:

Erin Collins and Kim Treboski: coolidgeclassparentchairs@gmail.com